

MANATON PARISH COUNCIL

NOTICE OF ANNUAL PARISH COUNCIL MEETING

Monday 11th May 2026 at 6.30 pm in Manaton Parish Hall

All members of the Council are hereby summoned to attend the Annual Meeting of the Council, which is to be held at Manaton Parish Hall for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

Members of the press and public are welcome to attend the meeting.

AGENDA

Members 7 Quorum 3

1. Election of Chair and signing of Declaration of Acceptance of Office
2. Election of Vice Chair and signing of Declaration of Acceptance of Office
3. The Chairman will open the meeting and receive apologies
4. To receive declarations of interest
 - a. Councillors to declare any personal interest in any items on the agenda
 - b. Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation
 - c. Dispensations granted
5. To receive reports from County and District Councillors
6. **Public participation**
 - a. To allow up to 10 minutes for any members of the public or Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting
7. To consider, amend as agreed by the Council and approve the Minutes of Parish Council Meeting held on Monday, 13th April 2026
8. **Matters arising**
9. **Finance:**
 - a. To agree and approve the Schedule of Payments and Receipts since the last meeting.
 - b. To agree and approve the bank reconciliation for April 2026
 - c. To receive and review the accounts and the budget update for the period to 30th April 2026
10. **Audit 2025-2026**
 - a. To note the Summary of Receipts and Payments for the year ending 31st March 2026
 - b. To agree the Fixed Assets List as at 31st March 2026
11. **Planning** – To note planning applications, comments and decisions since the last meeting
12. **Highways** – To receive a report from the responsible Councillor
13. **Parish Assets** – To receive reports from the Councillors responsible
14. **Games Court Committee** – To receive a report from the Council's representative
15. **Parish Hall Committee** – To receive a report from the Council's representative
16. **To note any correspondence received**
17. **To note the date of the next Meeting to be held on 8th June 2026**
18. **AOB**
19. **Matters for future consideration:**
 - a. Requests for agenda items from Councillors
 - b. Requests for agenda items from members of the public

Close of meeting

Signed: *Rachel Hooper*

Dated: 29th April 2026